

AUDIT COMMITTEE - 21 OCTOBER 2008

Audit Committee

Tuesday 21 October 2008 at 3.00 pm

Present: Provost McCormick, Councillors Ahlfeld, Blair, Brooks, Dorrian, Fyfe, Loughran, MacLeod and McCallum.

Chair: Councillor Blair presided.

In attendance: Corporate Director Improvement & Performance, Chief Internal Auditor, Chief Financial Officer, Head of Performance Management & Procurement, Mr J Douglas (for Head of Legal & Administration) and Head of Lifelong Learning & Educational Support.

Present Also: Mr P Tait and Ms E Boyd, Audit Scotland.

Apologies: Councillors Clocherty and Ferguson.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

718 Risk Management Progress Report 718

There was submitted a report by the Corporate Director Improvement & Performance on the progress made on risk management since the meeting of the Audit Committee on 26 August 2008.

Noted

719 External Audit Progress Report 719

There was submitted a report by the Corporate Director Improvement & Performance presenting to Members reports produced by the external auditors, Audit Scotland, since the last Audit Committee meeting.

Noted

720 External Audit Action Plans - Outstanding Actions 720

There was submitted a report by the Corporate Director Improvement & Performance advising Members of the status of outstanding actions from external audit action plans as at 31 August 2008.

Councillor Blair requested services be more proactive in meeting agreed deadlines and advised that, in future, officers may be invited to attend meetings of the Audit Committee to explain why deadlines have not been met.

Councillor MacLeod asked that the Committee note his views on vehicle management trading account and his hope that there will be some closure on this issue in the near future.

Decided:

(1) that it be remitted to the Head of Organisational Development & Human Resources to provide a note to the Committee on the policy relating to employee records and incomplete or missing files relating to employees who transferred to Inverclyde Council at reorganisation; and

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(2) that the progress to date be noted.

721 Internal Audit Progress Report - August to September 2008**721**

There was submitted a report by the Corporate Director Improvement & Performance presenting to Members the Monitoring Report on internal audit activity from 1 August to 26 September 2008.

Decided:

(1) that, following discussion on the corporate programme/project management framework, a specific update be submitted to the next meeting of the Committee by the Corporate Director Regeneration & Resources and that he be invited to attend the meeting; and

(2) that the progress made by internal audit during the reporting period be noted.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 6 of Part I of Schedule 7(A) of the Act.

722 Contracts - Compliance with EU Procurement Regulations**722**

There was submitted a report by the Corporate Director Education & Social Care advising the Committee of the progress in meeting the terms of the action plan agreed for compliance with EU Procurement Regulations.

Noted